

Use this form to add or amend the contact details for a borrower, third party security provider or guarantor.

Please complete the form using a BLACK PEN, print in CAPITAL LETTERS and mark answer boxes with a [X]

Questions?

If you are a direct investor:

- Please call our BT Customer Relations on 1800 816 222, or
- email us at client.marginlending@btfinancialgroup.com.

Phone lines are available Monday to Friday from 8.00am to 6.30pm (AEST).

If you are a financial adviser:

- Please call BT Adviser Relations on 1800 671 409, or
- email us at adviser.marginlending@btfinancialgroup.com.

1. BORROWER'S DETAILS

Borrower's client code

Borrower's name

2. AMEND NAME OF BORROWER, THIRD PARTY SECURITY PROVIDER OR GUARANTOR

Current name of: **(Please mark with an [X])**

- Individual borrower or
- individual third party or
- individual guarantor, whose details you would like to amend.

Title

Given name(s)

Surname

Current name of **(Please mark with an [X])**

- Company or corporate trustee borrower or
- Company or corporate trustee third party, whose details you would like to amend.

INDIVIDUAL CHANGE OF NAME

Please attach a certified copy of marriage certificate or appropriate documentation indicating change of name by deed poll.

Title

New given name(s)

New surname

▶ Old signature

▶ New signature

COMPANY CHANGE OF NAME

Please provide your new company name and attach a certified copy of Certificate of Change of Name (issued by ASIC).

3. CHANGE OF ADDRESS AND CONTACT DETAILS

The address details being updated relate to: **(Please mark with an [X] and complete name of party selected)**

- Individual borrower or individual trustee borrower
- Individual third party security provider
- Guarantor
- Company borrower or Corporate trustee borrower
- Company third party or Company third party trust security provider

Name

BT USE ONLY

BT Margin Lending requires you to provide your Australian residential address. This should not be a PO Box, your financial planner's or broker's address.

New residential address/registered office address

	STATE	
	POST CODE	

Mailing address (IF YOU PROVIDE A MAILING ADDRESS IT WILL BE USED FOR ALL FUTURE CORRESPONDENCE, INCLUDING FOR CHESS PURPOSES)

	STATE	
	POST CODE	

New daytime contact number

Please ensure you include the area code.

New fax number

Please ensure you include the area code.

New email address

4. SIGNING SECTION

Borrower/s is/are required to sign when any of the contact details changed relate to the borrower/s.

Third party security provider/s is/are required to sign when the contact details changed relate to the third party. The borrower/s is not required to sign in this instance.

Guarantor/s is/are required to sign when the contact details changed relate to the guarantor. The borrower/s is not required to sign in this instance.

For Company or Company Trustee, Borrowers or Third Party Security providers, either two Directors, or one Director and the Secretary or the Sole Director and Secretary must sign. Please indicate your company capacity by marking the appropriate box below your signature.

▶ Signature of Borrower

	DATE (DD-MM-YY)
PLEASE PRINT FULL NAME	

Company Officer: please indicate company capacity

Sole Director/Secretary OR Company Director

▶ Signature of Additional Borrower

	DATE (DD-MM-YY)
PLEASE PRINT FULL NAME	

Company Officer: please indicate company capacity

Company Director OR Company Secretary

▶ Signature of Third Party Security Provider

	DATE (DD-MM-YY)
PLEASE PRINT FULL NAME	

Company Officer: please indicate company capacity

Sole Director/Secretary OR Company Director

▶ Signature of Additional Third Party Security Provider

	DATE (DD-MM-YY)
PLEASE PRINT FULL NAME	

Company Officer: please indicate company capacity

Company Director OR Company Secretary

▶ Signature of Guarantor

	DATE (DD-MM-YY)
PLEASE PRINT FULL NAME	

▶ Signature of Additional Guarantor

	DATE (DD-MM-YY)
PLEASE PRINT FULL NAME	

Please send your completed Contact details amendments form to:

**BT Margin Lending
GPO Box 3917
Sydney NSW 2001**

The original Contact details amendments form must be sent to BT Margin Lending. This form must not be faxed.