

Guide to completing the Australian Standard Transfer Form (ASTF)

BT Margin Lending

Use the form on the following page to transfer your managed funds into the name of BT Queensland Pty Limited (BTQ).

- You will need to complete a separate transfer form for each individual managed fund, even if they are with the same fund manager.
- Please photocopy this form if you need additional copies, or download and print them from www.btonline.com.au

Please complete the form using a BLACK PEN, print in CAPITAL LETTERS and mark answer boxes with a [X]

Questions?

If you are a direct investor:

- Please call our BT Customer Relations Consultants on 1800 816 222, or
- Email us at client.marginlending@btfinancialgroup.com

Phone lines are available Monday to Friday from 8.00 a.m. to 6.30 p.m. (AEST)

If you are a financial adviser:

- Please call BT Adviser Relations on 1800 671 409
- Email us at adviser.marginlending@btfinancialgroup.com

Important information: Although the investments are not registered in your name you remain the beneficial owner. This means that you can still sell or transfer your units (via instructions to BT Margin Lending), and you receive any income, imputation credits and other entitlements relating to them (subject to the terms of the BT Margin Loan Facility Agreement).

GUIDE TO COMPLETING THE AUSTRALIAN STANDARD TRANSFER FORM

- 1 Full name of company or eligible body**
The name of fund manager relating to the investment. Example: BT Funds Management Limited.
- 2 Full description of securities**
Class: Fund name
Example: BT Active Balanced Fund
Units: Number of units you are providing as security as at the date the transfer form is signed by you, the seller.
- 3 Quantity**
Number of units in words.
- 4 Full name(s) of seller(s)**
The full name of the person(s) who holds the fund (as it appears on their statement). Please also supply full address.
- 5 Consideration and Uncertified transferor identification**
You do not need to complete these sections.
- 6 Buyer(s) information**
You do not need to complete these sections.
- 7 Seller(s) – sign here**
 - If the fund is held in more than one name, all persons must sign.
 - If the fund is held in the name of a company, two authorised signatories must sign (ie two directors, or one director and one company secretary, or one director if signing as sole director and sole secretary.) Please indicate company capacities.
- 8 Buyer(s) signatures**
You do not need to complete these sections.

Please return the original of this form to:

BT Margin Lending
GPO Box 3917
Sydney NSW 2001

This form must not be faxed.

Australian Standard Transfer Form

Affix or impress stamp duty here

Full name of company or eligible body

Impress marking/certification stamp here

Full description of securities

Class

Units

Quantity

Words

If not fully paid, paid to

Register

Figures

Selling brokers stamp

Full name(s) of seller(s)

Sal Surname(s) Given name(s)

Address

Consideration

\$A

Uncertified transferor identification

SIS/SBN/IPN HIN

Date of purchase

Full name(s) of buyers

Sal Surname(s) Given name(s)

Address

TOTR

For use by Australian selling brokers only

Transfer identification no.

Full postal address of buyer(s)

Removal request

Please enter the securities on

Uncertified transferor identification

SIS/SBN/IPN HIN

TOTR securities

Transferor's Broker hereby certifies:
a. As to the Validity or Documents
b. That Stamp Duty, if payable has been or will be paid

Transferor's brokers stamp

Seller(s) sign here

Buyer(s) sign here

Authority to forward certificate to third party sign here

I/We the registered holder(s) and undersigned Seller(s) for the above consideration do hereby transfer to the above name(s) hereinafter called the Buyer(s) or to the several buyers named in Part 2 of the Brokers Transfer Form(s) or Split Transfer Form(s), the Securities as specified above standing in my/our name(s) in the books of the above-named Company or eligible body subject to the several conditions on which I/We held the same at the time of signing hereof and I/We the Buyer(s) do hereby agree to accept the said securities subject to the same conditions.

I/We the registered holder(s) and undersigned seller(s) hereby transfer the above securities to the several transferees named in Part 2 of the Brokers Transfer Form(s) or Split Transfer Form(s) relating to the above securities.

I/We have not received any notice of revocation of the Power of Attorney by death of the grantor or otherwise, under which this transfer is signed.

Delete whichever does not apply.

Date signed

Date signed

I/We authorise you to forward the certificate/s issued in my/our name/s following the registration of this transfer to:

Signature of buyer(s)

Affixed at on:

For company use

Lodging agent's stamp

Australian Standard Transfer Form

Affix or impress stamp duty here

Impress marking/certification stamp here

Full name of company or eligible body			
Full description of securities	Class	If not fully paid, paid to	Register
	Units		
Quantity	Words	Figures	Selling brokers stamp
Full name(s) of seller(s)	Sal Surname(s) Given name(s)		
	Address		
Consideration	\$A		Date of purchase
Uncertified transferor identification	SIS/SBN/IPN	HIN	
Full name(s) of buyers	Sal Surname(s) Given name(s)	For use by Australian selling brokers only	
	Address	Transfer identification no.	
Full postal address of buyer(s)			Transferor's Broker hereby certifies: a. As to the Validity of Documents b. That Stamp Duty, if payable has been or will be paid
Removal request	Please enter the securities on the		
Uncertified transferor identification	SIS/SBN/IPN	HIN	TOTR
<ul style="list-style-type: none"> I/We the registered holder(s) and undersigned Seller(s) for the above consideration do hereby transfer to the above name(s) hereinafter called the Buyer(s) or to the several buyers named in Part 2 of the Brokers Transfer Form(s) or Split Transfer Form(s), the Securities as specified above standing in my/our name(s) in the books of the above-named Company or eligible body subject to the several conditions on which I/We held the same at the time of signing hereof and I/We the Buyer(s) do hereby agree to accept the said securities subject to the same conditions. I/We the registered holder(s) and undersigned seller(s) hereby transfer the above securities to the several transferees named in Part 2 of the Brokers Transfer Form(s) or Split Transfer Form(s) relating to the above securities. I/We have not received any notice of revocation of the Power of Attorney by death of the grantor or otherwise, under which this transfer is signed. Delete whichever does not apply. 			Transferor's brokers stamp
Seller(s) sign here ▶	Date signed		Affixed at on:
Buyer(s) sign here ▶	Date signed		For company use Lodging agent's stamp
Authority to forward certificate to third party sign here ▶	I/We authorise you to forward the certificate/s issued in my/our name/s following the registration of this transfer to: Signature of buyer(s)		