



# BT Classic Investment Funds Additional Investment Request

BT Contact Centre © 132 135 (8am–6.30pm Mon-Fri, Sydney time)

The Responsible Entities for the Funds offered through BT Classic Investment Funds are BT Funds Management Limited ABN 63 002 916 458, AFSL 233724 and BT Funds Management No. 2 Limited ABN 22 000 727 659, AFSL 233720.

- Some investors may need to complete, instead of this form, the application form from a current BT Classic Investment Funds Product Disclosure Statement. Before completing this form, please check with BT Customer Relations on 132 135.

**Additional investments into a Fund may only be made if you are an existing investor in that Fund.**

Complete this form using **black pen** – print in clear **CAPITAL LETTERS**

## 1. INVESTOR DETAILS

Investor number

C

### INVESTOR A – INDIVIDUALS, JOINT INVESTORS OR TRUSTEES

Title

Mr  Mrs  Miss  Ms  Other

Given name(s)

Surname

Daytime phone number

( )

Mobile phone number

Check this box to receive an SMS confirmation once your additional investment request has been processed.\*

Email address\*\*

### INVESTOR B – JOINT INVESTORS OR TRUSTEES

Title

Mr  Mrs  Miss  Ms  Other

Given name(s)

Surname

Daytime phone number

( )

Mobile phone number

Check this box to receive an SMS confirmation once your additional investment request has been processed.\*

Email address\*\*

## COMPANIES, ASSOCIATIONS OR OTHER INVESTORS

Full company name, association or other investor

Mobile phone number

( )

Check this box to receive an SMS confirmation once your additional investment request has been processed.\*

## NAME OF TRUST ACCOUNT

Provide your account reference (where account is held on behalf of others)

\* BT provides this service free of charge. An SMS confirmation message will only be sent to an Australian mobile number. Please specify either Investor A, Investor B or Company/Association to receive the SMS confirmation – multiple messages cannot be sent. In the future, BT may choose to send you an SMS confirmation for other transactions as and when they occur. For full terms of service, please go to [bt.com.au](http://bt.com.au)

\*\* In the future, BT may elect to email correspondence to you

## 2. THIS INVESTMENT

How will your additional (one-off) investment be made?

Note: Cash is not accepted

Cross [X] the relevant box.

Cheque	<input type="checkbox"/> Make cheques payable to: 'BTFG – Classic – <investor name>' (endorsed cheques not accepted)
Direct Debit	<input type="checkbox"/> Make sure you also complete Direct Debit Request account details in Section 3.

### 3. DIRECT DEBIT REQUEST ACCOUNT DETAILS

Account holder(s) must complete this section if you want us to debit an account with your financial institution.

**! Only Australian financial institution account details will be accepted.**

Name of financial institution

Branch name

BSB number

Account number

Account holder's name(s)

  

### ALL FINANCIAL INSTITUTION ACCOUNT SIGNATORIES MUST SIGN AND DATE BELOW

#### Direct Debit Authority

By signing this Direct Debit Request, I/we:

- authorise BT Funds Management Limited ABN 63 002 916 458 (User ID 0001538) and BT Funds Management No. 2 Limited ABN 22 000 727 659 (User ID 021567) to, until further notice, arrange for funds to be debited from my/our account at the institution identified above through the Bulk Electronic Clearing System
- acknowledge that this direct debit arrangement is governed by the terms of the Direct Debit Request Service Agreement at the end of this form.

#### Where the investor is not the nominated bank account holder:

I/We consent to the investor(s) increasing amounts or making additional investments without further approval from me/us.

If you **do not** agree with this declaration, please [**X**] this box.

In the case of corporate signatories, two directors or a director and a company secretary must sign unless a sole director and sole secretary.

#### Signature of **Account holder A** or company officer

Date (dd/mm/yy)

Signatory's full name (please print)

Director  Sole Director/Sole Secretary

#### Signature of **Account holder B** or company officer

Date (dd/mm/yy)

Signatory's full name (please print)

Director  Company Secretary

**! Please ensure section 7: Declaration and Investor Signature is also completed.**

#### 4. INVESTMENT DETAILS

Enter the amount to be invested in each investment option <sup>3</sup>			Regular Investment Plan <sup>3</sup>	Flexi Payment Plan <sup>1</sup>	Distribution options		
There is no minimum amount for additional investments into an existing holding			Complete if you wish to start a Regular Investment Plan. There is no minimum monthly amount. (Complete Section 5).	Complete if you wish to receive a fixed payment from your investment at the end of each distribution period. Specify the amount to be paid from each fund. (Complete Section 6).	Select a distribution option – cross [X] <sup>4</sup> . If you do not select a distribution option and have not set up a Flexi Payment Plan, this will be treated as a request to reinvest your distribution.		
					Reinvest	Pay to bank (complete section 6)	Pay to BT Cash Management Trust <sup>2</sup>
BT Active Balanced Fund – NEF	RFA0021AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Asset Selection Fund	BTA0060AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Balanced Returns Fund <sup>3</sup>	BTA0043AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Tax Effective Income Fund – NEF	RFA0023AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Split Income Fund <sup>3</sup>	BTA0011AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Monthly Income Fund <sup>3</sup>	BTA0041AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Diversified Share Fund – NEF	RFA0024AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Split Growth Fund <sup>3</sup>	BTA0012AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT International Share Fund	BTA0058AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Core Australian Share Fund <sup>3</sup>	RFA0011AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Select Australian Share Fund	BTA0064AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Ethical Share Fund <sup>3</sup>	RFA0027AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Natural Resources Fund <sup>3</sup>	RFA0013AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Australasian Bond Fund <sup>3</sup>	BTA0003AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BT Global Bond Fund <sup>3</sup>	BTA0001AU	\$	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL		\$					

1 Flexi Payment Plan payments can only be made to a nominated bank account.

2 You must be a BT Cash Management Trust investor to have your distributions from other funds paid into the BT Cash Management Trust. The BT Cash Management Trust is offered in the BT Investment Funds – Product Disclosure Statement (PDS), available by phoning us on 132 135.

3 A Contribution fee may be deducted from any amount invested.

4 BT must be notified of a change in distribution option at least seven days before the scheduled distribution for it to be effective that period.

#### 5. REGULAR INVESTMENT PLAN DETAILS

How is your Regular Investment Plan monthly investment to be made?

Cross [X] the relevant box.

Direct Debit	<input type="checkbox"/> Make sure you also complete Section 3.
Payroll deduction	<input type="checkbox"/> Make sure you also complete the separate Payroll Deduction Authority form.

#### 6. PAYMENT/DISTRIBUTION ACCOUNT DETAILS

Complete this section if distributions, withdrawals or Flexi Payment Plan payments are to be made to a financial institution account including credit union or building society accounts, which must not be in the name of a third party.

Write 'as above' if same as direct debit account.

**! Only Australian financial institution account details will be accepted.**

Name of financial institution

Branch name

BSB number

Account number

Account holder's name(s)

## 7. DECLARATION AND INVESTORS SIGNATURE

In signing this Form, I/we:

- acknowledge that I/we have read and understood a copy of the current BT Classic Investment Funds Product Disclosure Statement (PDS) and I/we agree to be bound by the PDS and the relevant constitution(s), each as amended from time to time.
- declare that all the details given in this application are true and correct.

### YOUR REQUEST CANNOT PROCEED IF THIS SECTION IS NOT SIGNED

If signing under Power Of Attorney, you verify that at the time of signing, you have not received notice of revocation of that power. Please provide an originally certified copy of the Power Of Attorney including the appointed Power Of Attorney's signature, if not already provided to us. If the Power Of Attorney's signature is not included, please attach two originally certified copies of identification.

In the case of corporate signatories, two directors or a director and a company secretary must sign unless a sole director and sole secretary.

Signature of **Account holder A or company officer**

Date (dd/mm/yy)

Signatory's full name (please print)

Director  Sole Director/Sole Secretary

Signature of **Account holder B or company officer**

Date (dd/mm/yy)

Signatory's full name (please print)

Director  Company Secretary

**You can submit your completed form by:**

✉ mail BT Financial Group  
GPO Box 2675 Sydney NSW 2001

## DIRECT DEBIT REQUEST SERVICE AGREEMENT

By completing the Direct Debit Request that forms part of this Form, you will be providing BT Funds Management Limited ABN 63 002 916 458 and BT Funds Management No.2 Limited ABN 22 000 727 659 (each a 'Responsible Entity') (each Responsible Entity is part of the BT Financial Group and is referred to in this agreement as 'we', 'our' or 'us') with the ability to debit your nominated account and transfer the amount you request to your investment. This agreement sets out the terms on which you authorise us to deduct from your account with your financial institution any amounts that become payable to an investment with us.

### Debit arrangements

- for initial applications made by completing a Direct Debit Request, we will debit the amount(s) nominated from your account generally within two Business Days of receiving a valid application
- for subsequent investments, when we receive a valid instruction either by phone, letter or over the internet, we will debit your account generally within two Business Days of receiving the instructions (provided we have previously received a valid Direct Debit Request)

- a valid instruction will be an instruction given by you or from a person nominated by you to provide such instructions.

### Regular Investment Plan

- For investments made under a Regular Investment Plan, we will debit your account on or around the 19th of each month.
- Where the due date falls on a non-Business Day, we will draw the amount on the next Business Day. If you are uncertain as to when the debit will be processed to your nominated account, you should enquire directly with your financial institution where the account is based.

### Your Responsibilities

It is your responsibility to:

- ensure that your financial institution allow direct debits on your nominated account
- ensure that your nominated account details are correct, and if uncertain, to check with your financial institution before completing the Direct Debit Request
- ensure that sufficient cleared funds are available in your nominated account by the due date to permit payments under the Direct Debit Request.
- ensure that the authorisation given to draw on your nominated account is identical to the account signing instruction held by your financial institution where the nominated account is based
- advise us if your nominated account is transferred or closed or your nominated account details change
- arrange with us a suitable alternate payment method if the drawing arrangements are cancelled either by you or your financial institution.

### Your rights

- You may cancel, alter, defer or suspend your Direct Debit Request, or stop or suspend an individual debit from taking place, by calling BT Customer Relations on 132 135, Monday to Friday from 8.00am to 6.30pm (Sydney time). In some cases we will require your written confirmation
- You must notify us at least seven Business Days before the next scheduled debit to ensure changes are effective that month. Notification received after that time may result in your changes taking effect in the following month. You may also be able to stop an individual debit by contacting your own financial institution. You may be liable for financial institution charges if you do this; the financial institution should have information on these
- If you have any questions or concerns about your Direct Debit Request, such as where you consider that a drawing has been initiated incorrectly, you should take the matter up directly with us by calling BT Customer Relations on 132 135, Monday to Friday from 8.00am to 6.30pm (Sydney time). Alternatively, you can contact us by email or in writing to the Complaints Officer at the addresses set out on the inside cover of this PDS. We will let you know that we have received your complaint and a Complaints Officer will try to resolve your complaint within 30 days. If you are still not satisfied you can refer the matter to the Financial Industry Complaints Service (FICS) by calling 1800 335 405.

### Our commitment to you

- We will only change the amount of the payment under the Direct Debit Request on receipt of a valid instruction.
- We will only vary the terms of this agreement after giving you 30 days notice in writing.
- We reserve the right to cancel your drawing arrangements if two or more consecutive drawings are returned unpaid by your nominated financial institution Standard government fees, duties and bank charges (including dishonour fees and conversion costs) may apply to investments. These are paid by the investor.
- We will keep all your records and information pertaining to your nominated account at the financial institution private and confidential, except where you have made a claim relating to a debit you believe has been made incorrectly, or wrongfully, in which case Westpac Banking Corporation ABN 33 007 457 141 (as our sponsor in the Bulk Electronic Clearing System) may require us to provide this information to them in connection with your claim to the extent necessary to resolve your claim.

**8. ADVISER USE ONLY**

BT Adviser number

**A**

Title

Mr  Mrs  Miss  Ms  Other

Given name(s)

Surname

Phone number

(  )

Fax number

(  )

Mobile phone number

Office postcode