

# Add/Remove Accounts

For the Corporate Accounts website

ISSUED 07 MAY 2018

### INSTRUCTIONS

Complete using **black** pen – print in clear **CAPITAL LETTERS**. Use crosses in boxes where applicable.

### 1: YOUR DETAILS

Given name(s)

Surname

Organisation name

Username for logging into online account

### 2: ADD ACCOUNTS

Please provide the customer numbers of the Pental accounts you wish to view on the Corporate Accounts website.

If you are only **removing accounts** go to section 3.

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### 3: REMOVE ACCOUNTS

Please provide the customer numbers of the accounts you no longer wish to view on the Corporate Accounts website.

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Form continued on next page

#### 4: THIRD PARTY AUTHORISATION

Are you a Third Party?

- No** – go to section 5 and provide signatures at 5A and 5B
- Yes** – Are the accounts you wish to access held under your organisation's name?
  - Yes** – go to section 5 and provide a signature at 5B only
  - No** – provide the name and authorised signature of each account holder below:

Name of account holder 1

Signature

**C**

Date (dd/mm/yyyy)

/  /

Name of account holder 2

Signature

**C**

Date (dd/mm/yyyy)

/  /

Name of account holder 3

Signature

**C**

Date (dd/mm/yyyy)

/  /

Name of account holder 4

Signature

**C**

Date (dd/mm/yyyy)

/  /

Name of account holder 5

Signature

**C**

Date (dd/mm/yyyy)

/  /

If there are more account holders, provide details on a separate sheet.

#### 5: SIGNATORIES

"By signing this form, we agree to be bound by the terms and conditions of the BT Online internet service on the BT Online website or as are notified by us. We agree to notify Pental immediately if a registered user ceases to be authorised to use our account."

##### 5A: AUTHORISED SIGNATORY

Given name(s)

Signature

Date (dd/mm/yyyy)

/  /

##### 5B: MAIN CONTACT SIGNATORY

Given name(s)

Signature

Date (dd/mm/yyyy)

/  /

Mail or fax this completed form to:

BT Financial Group for Pental Fund Services Limited  
Attn: Corporate Accounts Team  
GPO Box 2675  
Sydney NSW 2001  
Fax: (02) 9274 5786

For more information call 1800 813 886  
or visit [pentalgroup.com](http://pentalgroup.com)