

USE THIS FORM TO COMPLETE A MANAGED FUND TRANSACTION

Complete this form using **black pen** – print in clear **CAPITAL LETTERS**

QUESTIONS?

If you are a direct investor:

- call BT Customer Relations Consultants on 1800 816 222, or
- email us at client.marginlending@btfinancialgroup.com.

If you are a financial adviser:

- call BT Adviser Relations on 1800 671 409
- email us at adviser.marginlending@btfinancialgroup.com.

Phone lines are available Mon – Fri from 8.00am – 6.30pm (AEST).

1. BORROWER'S DETAILS

Borrower's Client Code

Borrower's name(s)

2. WHAT WOULD YOU LIKE TO DO?

Place cross(es) [X] in the relevant box below:

<input type="checkbox"/> Make an initial or additional Managed Fund application	➤ Go to Section 3
<input type="checkbox"/> Change your distribution option(s)	➤ Go to Section 4
<input type="checkbox"/> Set up Regular Gearing	➤ Go to Section 5
<input type="checkbox"/> Cancel Regular Gearing	➤ Go to Section 5
<input type="checkbox"/> Redeem Managed Fund(s)	➤ Go to Section 6
<input type="checkbox"/> Switch Managed Funds	➤ If your intention is to switch between Managed Funds, complete the application section 3 and redemption section 6, and supply supporting documentation. Application will be processed once all funds have been received.

3. MANAGED FUND APPLICATION (INITIAL AND ADDITIONAL)

Applications must be held in the name of BT (Queensland) Pty Limited.

Please attach a completed Managed Fund application form for the relevant fund(s), and if appropriate, have the fees sections completed by your financial planner.

If you are using funds from managed fund redemptions to fund the below application please complete section 6 of this form. Applications will not be placed until BT Margin Lending has received the redemption proceeds.

BT USE ONLY

APIR Code	Managed fund name	Investor no. (List for additional investments)	Investment		Distribution Option		
			Equity	Loan	Cash	Reinvest	Loan
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$ Total							

4. CHANGE DISTRIBUTION OPTIONS

BT Margin Lending can only change distribution instructions for managed funds held in the name of BT (Queensland) Pty Limited. For managed funds held in your name under a notice of mortgage please contact the Fund Manager directly.

APIR Code	Managed fund name	Investor no.	Distribution Option		
			Cash	Reinvest	Loan
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: In order to enforce the above changes for next distribution, your change of option must reach each Fund Manager by their last date of acceptance. These dates vary between fund managers.

At least one of the account signatories must be borrower or third party to the BT Margin Loan.

Name of financial institution

Branch name

BSB number

Account number

Bank account holder name(s)

5. REGULAR GEARING (SET UP OR CANCEL)

Before completing this section confirm that your selected funds are available for regular gearing by calling BT Customer Relations on 1800 816 222 Monday to Friday from 8.00am to 6.30pm (AEST).

Please note:

- Minimum initial investment is \$1000. Regular Gearing will commence one month after the initial investment.
- Minimum Regular Investment is \$250 per Managed Fund and minimum Regular Gearing (loan contribution) is \$250.
- A \$150 charge is applied, if the loan is terminated within 12 months.
- If you have a pre-existing Regular Gearing strategy, the below changes will replace the previous strategy.

You must complete a Direct Debit Request form, which can be downloaded from www.bt.com.au to set up the equity contribution of the regular investment.

APIR Code	Managed fund name	Investor no.	Regular Investment		Distribution Option		
			Equity	Loan	Cash	Reinvest	Loan
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$ Total							

OR

Cancel my Regular Gearing strategy

6. REDEMPTION OF MANAGED FUNDS

APIR Code	Managed fund name	Investor no.	Redemption amount		Cancel Regular Gearing	
			Dollars	Units	Yes	No
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
\$ Total						

Please pay redemption proceeds to the bank account nominated below. We will only credit a bank account if the account is in a Borrower's name.

Name of financial institution

Branch name

BSB number

Account number

Bank account holder name(s)

Note: If you do not supply bank account details, then your redemption proceeds will pay down your margin loan.

7. SIGNING SECTION

Signature of **First Borrower, Trustee Borrower or Director**

Date (dd/mm/yy)

Signatory's full name *(please print)*

Director Sole Director and Secretary

Signature of **Second Borrower, Trustee Borrower, Director or Company Secretary**

Date (dd/mm/yy)

Signatory's full name *(please print)*

Director Company Secretary

Signature of **Security Holder (in case of third party ownership)**

Date (dd/mm/yy)

Signatory's full name *(please print)*

Director Sole Director and Secretary

Signature of **Security Holder (in case of third party ownership)**

Date (dd/mm/yy)

Signatory's full name *(please print)*

Director Company Secretary

You can submit this original form by:



mail BT Margin Lending
GPO Box 3917, Sydney NSW 2001



fax (02) 9274 5782